ADMINISTRATIVE COUNCIL

May 11, 2020

PRESENT: Shannon Hill, Kandis Johnson, Rufus Langley, Joey Yow, Lindsey Gardner, Jenny Johnson, Tyler Wood, Shelba Keene, Brenda Allen, Keith Beamon

* Joey welcomed us all to the meeting and a prayer was delivered.
* Old Business:
1. Joey’s transition--Tabled joyously for 1 year!

 2. Campaign for elevator--Tabled until COVID19 allows folks back to the workforce.

 3. VBS--Postponed until 2021.

* New Business:

 1. Vote: The Administrative council approved a change in the designation of Tyler’s compensation, effectively immediately. Resolved that $17,500 of the total compensation for Tyler Wood for the year 2020 is designated as Housing Allowance within Section 107 of the Internal Revenue Code. This is an increase in the Housing Allowance portion of his salary by $2000. The overall salary of $35,568 did not change as a result of this adjustment. This designation shall apply to all future years until modified by the Administrative Council.

 2. TEAM REPORTS:

1. Trustees – Rufus:
2. T~~he fire marshal inspection has been done and all problems taken care of.~~ **UPDATE:** We have passed our inspection!
3. Electric problems: ~~Elton Pridgen will be working on the sign in front of the church, which is not functioning properly.~~ **UPDATE:**Seeking electrician for marquis sign out front.
4. Somebody did some work on the fence out back of the Fellowship hall after a branch landed on it.
5. John continues to seek cleaning tasks for the church and Fellowship hall. More ideas were generated and shared with Rufus. If you get a chance to do a walk through of the church and have cleaning ideas, please send them to Rufus.
6. We are need of purchasing hand sanitizer stations (4 of them-1 per entrance) before resuming face to face worship at a date unknown in the future.
7. Website: Check out the new look of our website. Sendf feedback to Keith or Tyler. Also Keith and Cindy—our unofficial arborists—have identified a tree in our church garden outside of Joey’s office window that is not thriving since being struck by lightning and needs removal. They will be taking care of this and seeking out a professional recommendation for a replacement tree.
8. Staff Parrish: Kudos to Tyler, Joey, Amy and Geoffrey! Our Sunday services are so thoughtful and beautiful.
9. Safety: Knox box for FOVFD installed.
10. Safe Sanctuary: Zoom “face to face” training coming soon…until we can do actual face to face training.
11. UMW:
12. The time for scholarship applications has closed, recipients will be awarded soon.
13. Seniors to be honored this year are Josh Williams, Anna Smith, Trey Penny, and Tiffany Mottern. Ideas for a church celebration in lieu of our usual Graduate Sunday are in the works, if you have an idea you would like to share, please get with Tyler or Kandis.
14. Tyler: (1) CCC canceled for 2020, monies will be put toward registration for 2021. (2) Working on a way to “burn” our Youtube services to DVD (preferably) or CD for our congregants that do not have access to Youtube.
15. Lay delegate: Brenda. Will be attending Conference on 6/18 via zoom.
16. Finance: While unable to attend our Zoom meeting, Andy Hardy was able to send a summary of the financial status of the church through April 2020. Excerpt from his email:

1.       Our actual contributions through April were $65,584 which is approximately $5,549 below budget.  As mentioned in March, we were $8,708 behind budget at that time so we actually made up about $3,159 during the month.  The first contributions in May also remained above budget.

2.       We also made improvements in our expenses.  Our actual expenses through April were $67,042 which is approximately $6,650 below budget – this is a good thing.  In March, we were $3,130 below budget so we actually improved by $3,520 during the April time period.  Our expense savings should continue to increase into May as we have been taking additional cost savings measures, have reduced expenses by not having traditional services, and have temporarily discontinued our apportionment payments (our apportionment payments are $2,332 per month).

3.       We are in a net loss position of $1,458 through April and were budgeted to be in a loss position of $2,060 so we are ahead of budget at this point by about $600.  This is a tremendous improvement from March when we were $7,900 below budget.  I would not worry about the loss position much at this point as we pay all of our insurance in January and the 2019 4th quarter payroll tax expense.  We will continue to closely monitor our situation going forward.

* The meeting was closed. Our next meeting will be on July 13th at 7pm.